

## ELIZABETHTOWN FIRE DISTRICT

### MINUTES - APRIL 13, 2026 MEETING

**PRESENT:** Paul Fenton, Chairman/Commissioner; Lee (Bucky) Hathaway, Commissioner; Timothy Clark, Commissioner; and Michael Doyle, Commissioner. Commissioner William Shave, Sr., was absent.

**OTHERS PRESENT:** Linda Wolf, Treasurer and Deb Palmer, Secretary.

Chairman Fenton called the meeting to order at 7:00 pm with a salute to the flag.

The first item on the agenda was the opening of bids for the Epoxy Floor Project.

#### **BID OPENING:**

Bid 1: SYV Group LLC of West Sayville, NY in the amount of \$77,989.50.

Bid 2: Sierra Contracting of Bayside, NY in the amount of \$121,216.00.

Bid 3: Scholar Painting & Restoration of Seymour, CT in the amount of \$74,320.00.

This was the second time of going out to bid for this project, as the bids opened on October 21, 2025 came in too high.

October 21, 2025 bids for the Epoxy Floor Project:

Bid 1: Performance Industrial in the amount of \$48,000.00.

Bid 2: Scholar Painting and Restoration in the amount of \$58,320.00.

Bid 3: Deco Industries in the amount of \$93,753.00.

Bid 4: Sierra Contractors in the amount of \$121,216.00.

It was noted that none of the bidders had asked to come and review the project site. Included to be done in the bid was the new bay, the back bay and the Chief's office. It was stated that possibly the new bay didn't need to be done at this time and perhaps it could be measured and ask the potential bidders if the square footage for that bay was taken out how would it change their bid. The new bay only needs the top coat whereas the other bays need to be repaired, sealed and top coated. Chairman Fenton suggested that maybe the project could be done in-house by doing one bay at a time.

It was decided that this discussion would be held for one month, to run it by the fire department at their next meeting to see if there would be interest in the members doing it one bay at a time.

Chairman Fenton stated that bids were received, they would give the 45 day time requirement to make a decision and a discussion would be had with the fire department. All were in agreement.

## **APPROVAL OF MINUTES:**

Commissioner Hathaway questioned the last electric bill in the amount of \$585.69, a big difference in the amount from one month to another. Linda stated the difference was an increase in the delivery and supply charges. She stated that the bill dated 2/1/26-3/12/26 had a supply charge of .28 and the bill dated 1/14/26-2/11/26 was .09. There was no further discussion on the minutes and no corrections to be made.

***A motion was made by Commissioner Doyle to accept the minutes of the March 9, 2026 meeting, seconded by Commissioner Hathaway. The motion was carried.***

## **ON-LINE BANKING:**

Due to the recent fraud incident, it was suggested by the bank that the department start using on-line banking. It was decided that Chairman Fenton be taken off the account and that Commissioner Doyle be put on the on-line account and that he should go to the bank to sign the paperwork.

***A motion was made by Chairman Fenton to delete Chairman Fenton from the account and add Commissioner Doyle to the on-line banking program at Champlain National Bank. The motion was carried.***

## **SECRETARY POSITION:**

Discussion was had at the prior meeting to divide the position of Secretary/Treasurer with Linda Wolf to remain the Treasurer and for Deb Palmer to be appointed to the Secretary position. The salary was discussed and determined. After discussion regarding qualifications the following motion was made:

***A motion was made by Commissioner Hathaway to appoint Deborah Palmer to the position of Secretary for the Fire District for the remainder of the year, at a pro-rated salary of \$3,500.00 per year, seconded by Chairman Fenton. The motion was carried.***

## **OTHER BUSINESS:**

Linda reviewed the statement received from NYCLASS stating the year-to-date dividends were \$2,332.97 with a balance of \$257,190.70.

Linda further stated that the district has three accounts with Champlain National

Bank as well a CD.

It was also stated that the check in the amount of \$1980.00 was still outstanding from the fraud incident with the bank continuing to investigate. The fraud was done through mobile banking by what is called "check washing".

Commissioner Doyle asked Chairman Fenton if he had been in touch with Hometown Electric in regards to the generator oil change? Chairman Fenton stated he would call them.

Commissioner Clark asked about maintenance on the zero turn mower. Commissioner Doyle stated that he knows someone from the Schroon Lake area that he would touch base with in that regards.

Linda stated that she had three checks from 2022/2023 that she had not cashed, they were written but not cashed. She presented a voucher to be signed to approve this. It was approved.

### **BILLS:**

The following bids were approved:

- Gordon Oil - \$635.30 (1.5298/gallons)
- NYSEG - \$286.50
- Hunter Farrell - \$325.00
- Secure Shred - \$25.00 (plus p/u total of \$75.00)
- USI - \$2,839.00
- AFDSNY - \$250.00 (\$125 for 2 at training-Clark & Shave)
- CNB - \$25,905.00 (bond payment)
- Slic Fiber - \$126.03 (monthly internet)
- Aubuchon/Ace Hardware - \$17.99 (ice melt)

### **CONTRACT:**

Linda had a contract between the Fire District and the Essex County Board of Elections for the period of 1/1/26-12/31/26 in the amount of \$275.00 per election event, for use of the fire house to hold elections.

***A motion was made by Commissioner Doyle to enter into a contract with the Essex County Board of Elections in the amount of \$275.00 per election held at the fire house for the period of 1/1/26-12/31/26. The motion was approved.***

As there was no further business to come before this meeting, it was adjourned at 8:05 pm.

The next meeting is scheduled for May 11, 2026 at 7:00 pm.

Respectfully submitted,

Deb Palmer, Secretary